



**TOWN SPONSORED OPERATIONAL PERMIT**

**Town of Farmville**

**FOOD TRUCK PERMIT APPLICATION**

Permission shall be granted to the below named party to operate a Food Truck, per the constraints of this permit, and Title XI, Chapter 111, Section 3 of the Town of Farmville Code of Ordinances.

License Plate # \_\_\_\_\_

DL# \_\_\_\_\_

VIN \_\_\_\_\_

**PERMIT NUMBER:** \_\_\_\_\_

**DATE OF ISSUE:** \_\_\_\_\_

**EXPIRATION DATE:** \_\_\_\_\_

**For Official Use Only**

**Responsible Party**

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Responsible Party: \_\_\_\_\_

Responsible Party Address: \_\_\_\_\_  
Street Address

\_\_\_\_\_ City State Zip

Emergency Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Mobile/Cell: \_\_\_\_\_

**Food Truck Name**

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Food Truck/Business Name: \_\_\_\_\_  
Name

Vehicle Type, Make, Model, Year: \_\_\_\_\_

Street Address: \_\_\_\_\_  
Street Address

**General Conditions of Permit**

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In accordance with Title XI, Chapter 111, Section 3.21 of the Code of Ordinances, the following requirements regarding Food Trucks shall mandate:

- 1) A food truck permit shall be required prior to the operation of a food truck. All food truck operators shall obtain a one-time use permit from the town manager or their designee, unless otherwise exempted in this chapter.

- 2) Applicants seeking a one-time use permit shall be assessed a \$75 regulatory fee. Applicants seeking a permit for a town-sanctioned event, with the exception of the Dogwood Festival, must submit an application, but will not be assessed a regulatory fee.
- 3) A food truck permit is valid for the date requested when issued. This permit shall be posted in a visible location on the food truck.
- 4) Food truck operators shall have the signed approval of the property owner for each location at which the food truck operates. This approval must be made available with the permit application.
- 5) Food trucks shall provide documentation of approval from the North Carolina Department of Health. A valid health permit must be maintained for the duration of the food truck permit and shall be placed in a conspicuous location for public inspection.
- 6) A food truck permit does not include peddler, solicitor, transient vendor, or commercial food vendors as defined by the Town Code.
- 7) No permit issued shall authorize a food truck to operate on or from a public street.

#### LIST OF THE OPERATIONAL REQUIREMENTS

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- 1) The food truck shall be positioned at least one hundred feet from the nearest property/parcel boundary of an existing restaurant during its hours of operation.
- 2) A trash receptacle shall be provided for customers. All associated equipment, including trash receptacles, must be within three feet of the food truck, unless they are part of a town approved special event.
- 3) Temporary connections to potable water are prohibited. All plumbing and electrical connections shall be in accordance with the State Building Code.
- 4) Food trucks shall only operate on private property, unless they are part of a town approved special event.
- 5) No food truck shall conduct business on any public right-of-way, sidewalk, upon any public road in the town, or on any property owned by the town; except for town approved special events.
- 6) No liquid, grease or solid wastes may be discharged from the food truck. Absolutely no waste may be disposed of in tree pits, storm drains, the sanitary sewer system or public streets.
- 7) Food trucks must have the following fire extinguisher on board during hours of operation: minimum Class 2A, 10B, and C rated extinguisher. If food preparation involves deep frying, a Class K fire extinguisher must also be on the truck. All National Fire Protection Association (NFPA) standards shall be met to include fire extinguishers and fire suppression hood systems shall be maintained.
- 8) A food truck vendor shall not operate the food truck as a drive-in window.
- 9) Lighting shall be such that minimizes the glare on roadways and surrounding properties.
- 10) No signage shall be allowed other than signs permanently attached to the motor vehicle.
- 11) The noise level from the food truck shall comply with the municipality's noise ordinance.
- 12) Food trucks shall be positioned at least three feet away from any fire hydrants, any fire department connection, utility box or vault. The food truck shall not locate within any area of the lot that impedes, endangers, or interferes with pedestrian or vehicular traffic. A food truck shall not impede ingress and egress from driveway entrances, handicapped parking spaces & ramps, building entrances and exits.